



City of Baytown

Answers to Frequently Asked Questions:

1. *How do I verify if I am in the city limits?*

Visit our website www.baytown.org, go to the Doing Business tab then select City Maps, GIS, Printable Maps section, then open the City Limits map to find your location.

If you are in Harris County contact 713-956-3000, in Chambers County contact 409-267-2700.

2. *Do I need a Building permit?*

Yes, refer to the “What Requires a Permit” handout on reverse side of this page.

3. *What do I need to submit for a permit?*

A complete residential or commercial permit application and a scope of work detailing the type of work you wish to do. Keep in mind submittal requirements vary according to the type of work being performed and additional information may be required.

4. *Where do I apply for a permit?*

City Hall, located at 2401 Market Street at the Building Services permit counter. Our office hours are Monday-Friday from 8:00 am - 4:00 pm.

5. *Where can I find application?*

Our applications are available online at www.baytown.org go to the Doing Business tab, Permit Center.

6. *How much will my permit cost?*

Fees for permits related to Hurricane Harvey reconstruction are waived.

7. *Who can apply for the permit?*

The property owner or a registered contractor can apply for the permit.

8. *Does my contractor need to be registered with the City of Baytown?*

Yes, all persons performing tree trimming, debris removal or construction, electrical, plumbing or mechanical work in the City must be registered and display the registration. Applications are available online at www.baytown.org go to the Doing Business tab, Permit Center.

9. *How do I schedule my inspection?*

Inspections can be emailed to building@baytown.org or called in to 281-420-0435. Inspections received by 4:00 pm will be scheduled for the following business day.